

**Grade 1 – Arbor Day Field Trip**  
**June 12, 2018 (Rainout date June 14, 2018)**



This letter addresses the procedures of the GSACRD #734 Administrative Policy 260, Field Trips and Excursions.  
**BE SURE TO READ ALL THE INFORMATION IN THIS PACKAGE.**

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**Educational Assessment**

The educational value of the trip: **As an extension to our Science unit, ‘The needs of plants and animals’, students will visit Larose Park to participate in Arbor Day activities. Throughout the afternoon, students will rotate through various stations to participate in activities such as, a nature walk, face painting, crafts, games, stories and more. Students will also get the chance to plant some trees and take home their own seedling!**

**Destination:** Larose Park

**Detailed itinerary:**

12:10 – bus leaves for Larose Park  
12:20 – arrive at Larose Park  
12:30 – program begins  
2:45 – program ends, students prepare for buses  
2:50 – bus leaves for school  
3:00 – bus arrives at school

**Mode of transportation:** bus

**Financial costs and arrangements:** \$2.50 per student to cover the cost of bussing.

**Supervision:** 1 supervisory teachers and 3 parent volunteers in order to provide a required minimum.

**Student Expectations:**

- Students are expected to behave in the same manner as they are expected to behave in school.
- Students are required to bring any required medication and administer as needed.
- Students are required to remain with their designated group at all times.

**Parent/Guardian Expectations:**

- Ensure that children are appropriately dressed for the weather / bus.
- Read and sign this document and return the school’s portion by **June 5th.**

**Safety Assessment**

**State special risks associated with the activity(ies) and the procedures and precautions for these risks.**

- A 1 to 6 supervision ratio.
- In the event of injury, illness or unusual circumstances, the following safeguards will be in place: student will bring required medication in a backpack, first aid kits will be available, we will have access to cell phones.
- Medical personnel will be phoned if necessary and parents will be contacted.

**Student medical conditions and information procedures:**

Medical Conditions: \_\_\_\_YES \_\_\_\_NO

Details of the medical conditions and the medication being sent on this trip:

\_\_\_\_ Medication needs to be administered by teacher while on the field trip/activity  
\_\_\_\_ Allergies include: \_\_\_\_\_ Epi-pen is required: \_\_\_\_  
\_\_\_\_ Asthma \_\_\_\_\_ Inhaler is required \_\_\_\_  
\_\_\_\_ Specialized transportation  
\_\_\_\_ Other: \_\_\_\_\_

Please note: Any medical or required equipment needed for your child on this trip/activity must be checked by the parent to ensure that it is in working order prior to the trip and either in the child’s possession or the teacher’s possession upon your instruction. This includes Epi-pens, and inhalers.

**Written Consent**

Parents/guardians must provide written consent for their child(ren) to attend any given field trip. **Teachers are NOT able to accept verbal permission given over the telephone. A student will not be able to attend a field trip unless the teacher has received a fully completed and signed consent form for each child.**

I have read and understood the educational and safety assessment provided concerning the detailed school activity. I am aware that with any activity there are some risks.

I give permission for my child \_\_\_\_\_ to attend the field trip to Larose Park on June 12, 2018 (or alternately June 14, 2018) to participate in Arbor Day activities.

I hereby authorize any of the supervisors to administer medical attention that the above named student requires and to make any arrangements requires for emergency transportation. I assume all responsibility for the costs of such transportation.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Work Telephone: \_\_\_\_\_

Cellular Telephone: \_\_\_\_\_

Alternate Emergency: \_\_\_\_\_

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**Please select your payment option:**

\_\_\_\_\_ \$2.50 cash    \_\_\_\_\_ \$2.50 cheque    \_\_\_\_\_ \$2.50 School Cash Online  
(<https://GSACRD.schoolcashionline.com>)

\_\_\_\_\_ **Please use the Parent Reserve Fund** (*for families experiencing financial difficulties*)

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I am interested in coming along as a parent supervisor. I have all of the proper documentation.

\_\_\_\_\_ Child Welfare Check

\_\_\_\_\_ Criminal Record Check

\_\_\_\_\_ Volunteer Form

*Please complete this form and return to homeroom teacher by  
June 5, 2018.*

*Please retain this copy  
for your own information.*

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